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## **Balsall Parish Council Meeting Wednesday 13<sup>th</sup> September 2023 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
22<sup>nd</sup> August 2023

### **AGENDA**

1. **Present**
2. **Apologies for absence:** Cllr D Slatter, Cllr E Macdonald
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 9<sup>th</sup> August 2023
5. **Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**
7. **Planning Applications**  
(7.1) Council to consider and agree responses to the following **Planning Applications**;  
**PL/2023/01549/MINFOT Tipperary Inn Meer End Road Meer End Solihull** - Retrospective application for garden room building – comments extended to 15<sup>th</sup> September.  
**PL/2023/01551/MINFHO 6 Oakley Fen End Solihull CV8 1QE** - First floor extension to side and two storey extension to rear – comments due 28<sup>th</sup> August, extension requested but already determined.  
**PL/2023/01650/MINFHO Elm Farm Meer End Road Meer End Solihull** - Side first floor extension above existing utility and boot room – comments extended to 15<sup>th</sup> September.

**PL/2023/01595/PPFL Land at Hodgetts Lane:** Battery energy storage site, substation compound, with associated infrastructure, fencing, access off Hodgetts Lane, drainage and landscaping – comments due 6<sup>th</sup> September.

**PL/2023/01792/MINFHO 385 Kenilworth Road Balsall Common Solihull CV7 7DL** - Single storey side and front extension, internal alterations and modifications to side window – comments due 15<sup>th</sup> September

**PL/2023/01685/MINFHO 24 Chattaway Drive Balsall Common Solihull CV7 7QH** - Rear ground floor extension – comments due 25<sup>th</sup> September

**(7.2) To note the following Planning Determinations;**

**PL/2023/01204/TPO 7 Burberry Grove Balsall Common Solihull CV7 7RB – Approved**

**PL/2023/01080/MINFHO 68 Needlers End Lane Balsall Common Solihull CV7 7AB – Approved**

**PL/2023/00114/PPFL Land By 170 Kenilworth Road Balsall Common Solihull – Refused**

**PL/2023/00996/MINFHO 23 Balsall Street East Balsall Common Solihull CV7 7FQ – Approved**

**PL/2023/01295/PPFL The Barn At Packwood Poultry Oldwiche Lane East Fen End – Withdrawn**

**PL/2023/01365/PPFL Oakes Farm Shop Balsall Street Balsall Common Solihull – Refused**

**PL/2023/01422/MINFHO 100 Station Road Balsall Common Solihull CV7 7FL – Approved**

**PL/2023/01421/MINFHO 6 Winsford Close Balsall Common Solihull CV7 7UB – Approved**

**PL/2023/01323/VAR Pool House Wootton Green Lane Balsall Common Solihull- Approved**

**PL/2023/01489/MINFHO 536 Kenilworth Road Balsall Common Solihull CV7 7DQ – Approved**

**PL/2023/00477/MINFHO The Old Barn Fen End Road Fen End Solihull – Refused**

**(7.3) Awaiting Planning decisions;**

**PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station – Awaiting decision**

**PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – Awaiting Decision**

**PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – Awaiting Decision**

**PL/2023/01240/TPO 23 Hawkswood Drive Balsall Common Solihull CV7 7RD – Awaiting Decision**

**PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – Awaiting Decision**

**PL/2023/01554/PPFL Stable Building Oldwiche Lane East Fen End Solihull** - Erection of replacement stable block, detached barn, and new greenhouse – **Awaiting Decision**

**PL/2023/01412/MINFHO 5 Stoneton Crescent Balsall Common Solihull CV7 7QG** - Proposed first floor side extension to create 2 No bedrooms and a bathroom – **Awaiting Decision**

**PL/2023/01520/PPOL Land At Station Road Balsall Common** - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common – **Awaiting Decision**

## 8. Accounts

### (8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.08.23 – 31.08.23

**(8.2) To note** the Cashbook and Reserve Movements reports for August 2023

**(8.3) Council to note** successful completion of the 2022/23 External Auditor’s limited assurance review.

**(8.4) To note** the transfer of £5,000 from the Unity Trust current account to the Santander Business Savings Account on this month’s payment run.

**(8.5) To approve** the following payments below using the General Power of Competence for the month of August 2023

**(8.6) To propose** to nominate two Councillors to authorise this month’s bank payments as per Agenda Item (8.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.09.23	Payslip	Tracey Carpenter	September Salary	-	-
31.08.23	2023/BPC21	J Parry-Evans	August Cemetery work	-	962.50
30.09.23	Q2	L Macdonald	Chairman’s Allowance	-	460.00
30.09.23	Q2	D Slatter	Councillor’s Allowance	-	229.90
30.09.23	Q2	R Drake	Councillors Allowance	-	229.90
30.09.23	Q2	R Lloyd	Councillors Allowance	-	229.90
30.09.23	Q2	K Howles	Councillors Allowance	-	229.90
30.09.23	Q2	M Keeley	Councillors Allowance	-	229.90

30.09.23	Q2	S Kirby	Councillors Allowance	-	229.90
30.09.23	Q2	K Tindall	Councillors Allowance	-	229.90
30.09.23	Q2	G Griffiths	Councillors Allowance	-	229.90
16.08.23	3584	Pied Piper	August Mole Control	17.00	102.00
21.08.23	319340	Moore UK	2022/23 External Audit	84.00	504.00
16.08.23	3033	DM Payroll	April – Sept processing	-	76.00
18.08.23	230907-BPC	Shemeam	Annual website hosting	-	180.50
14.08.23	001	G Griffiths	Landlords aircon contribution	-	1,000.00
20.08.23	email	James Hickin	Noticeboard refurb	-	477.98
13.08.23	1850	Vish Gardening	Planter watering	-	74.50
18.08.23	1256	Vish Gardening	Planter watering	-	74.50
29.08.23	1266	Vish Gardening	Planter watering	-	74.50
06.09.23	1278	Vish Gardening	Planter watering	-	74.50
22.08.23	11524	24 Design & Print	Health & Wellbeing publicity	-	270.00
01.09.23	23-09-034	Fairways	Grounds Willow Park	60.63	363.80
01.09.23	23-09-034	Fairways	Grounds Temple Balsall	123.80	742.85
01.09.23	23-09-034	Fairways	Grounds Oakley	55.89	335.35

**(8.7) Proposal to note** Lloyds Bank Card spend (Unity Trust) for the period 01.08.23 – 31.08.23 £62.97.

- \* Monthly Fee (dd) £3
- \* Monthly Adobe (dd) £19.97
- \* Arden Services – Lych gate wasp nest removal £40.00

**(8.8) Proposal to note** precept payment received from SMBC 04.09.23 £48,747.50.

**9. Proposal to approve** cemetery maintenance costs:

- (9.1)** Replace hinges and timber lock on the bin store, Fairways £150 + vat
- (9.2)** Edge and spray approx. 80m of public right of way, Fairways £700 + vat

**10. Proposal to approve** Willow Park tree works:

- (10.1)** reduce the laurel hedge to the left of the vehicle entrance to Willow Park, both sides of boundary, overhanging neighbour's side, Fairways £950
- (10.2)** cut back the boundary trees to give clearance from the neighbour's property behind the MUGA plus Cut to ground the regrowth from stumps and treat, Fairways £1,450

**11. Council to note** the review of ward boundaries within Solihull Borough by the Local Government Boundary Commission; proposals are invited until 30 October 2023.

Council to agree:

- (11.1)** That Balsall and Berkswell parishes must remain in the same ward because of their common community interests particularly with Balsall Common but also for their rural areas.
- (11.2)** To establish a joint working party of the two parishes to write a joint submission and nominate Balsall Councillors to the working group.
- (11.3)** The working group to emphasise within the submission, that Balsall Common lies within both parishes. Balsall Common has a clearly defined community evidenced by a medical centre, secondary school, 3 primary schools, shopping centre, churches, clubs and societies, a resident's association, and The Bugle - a community magazine, which are all utilised by residents of both parishes.

**12. Council to note** the information obtained on application of traffic enforcement powers.

- (12.1) Council to suggest** any areas/times where it would be useful to have a traffic enforcement officer to feedback to Solihull Highways

**13. Council to note** the meeting of councillors from both parishes with Pegasus, planners for Colchurch properties, and to object to their planning application for site BC1 Barretts Farm (in Berkswell Parish). The discussion covered a number of areas including the Greenbelt enhancement list of footpath improvements a working party of both parishes had submitted to SMBC some months ago. There is much in their plans that comply with both the Draft Solihull Local Plan and the Berkswell Neighbourhood Plan. However, they are proposing an access road off of Station Road in contravention of both.

14. **Council to note** the meeting of councillors from both parishes with our MP to discuss local planning issues and especially the need for the Relief Road to be fully funded.
15. **Council to note** a meeting on the 24<sup>th</sup> August of councillors from both parishes and other local organisations to discuss a proposed masterplan for the area between Lavender Hall Lane and Waste Lane where the land currently occupied by HS2 working, the relief road and site BC1 abut.
16. **Council to note** the position on the Balsall Common viaduct following the Planning Committee meeting on 6th September.
17. **Council to note** the notification from BBV (HS2) as per Highways (Traffic Calming) Regulations 1993, received 19 August 2023, being posted to residents of Kelsey Lane, Waste Lane and Old Waste Lane. The notification follows informal consultation with Balsall and Berkswell Prish Councillors, Meriden Ward Councillors and SMBC.  
**(17.1) Proposal for Council to write** to SMBC and ask them to ensure that the police and user representatives have been consulted about the calming measures and have agreed.
18. **Proposal to receive** verbal report by Cllr Tindall on recent Birmingham Airport Consultive Committee meeting
19. **Council to receive** a verbal report by Cllr Keeley on the Solihull Highways quarterly meeting September
20. **Correspondence**  
**(20.1)** dogs entering Willow Park Childrens Play Area  
**(20.2)** dogs in Temple Balsall Cemetery
21. **Date and Venue of Next Meeting**  
The date of the next Parish Council Meeting is to be Wednesday 11<sup>th</sup> October 2023 at 7:30pm in the Westlake Room, Village Hall, Balsall Common